

**BOARD OF SELECTMEN
MEETING MINUTES**

February 22, 2016

PRESENT: SEAN P. MURPHY, CHAIRMAN, PRISCILLA R. LINDQUIST, SELECTMAN; CHAD BENNETT, SELECTMAN

Public Announcements

- Tuesday, March 8th, Town Meeting - polls will be open at the Hampstead Middle School from 8AM to 8PM.
- Compost bins are available at the Town Offices. The cost for each bin is \$50 each.
- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

There were none present

Department Heads

Police Chief Joe Beaudoin was present to ask for a new motorcycle lease to be signed. The first year lease is \$4,400. It is a two year lease and the old motorcycle has been turned back in. The cost of the lease and equipment will come out of the detail fund.

Selectman Lindquist made a motion to enter into a lease for a new motorcycle. Selectman Bennett seconded the motion. The motion passed unanimously.

The equipment will cost \$3,000 for new LED lights and a radio connection. The LED lights will require less energy and won't drain the battery of the motorcycle. A radio will also be added that will be connected through a headset. This will allow the operator to communicate without stopping by the side of the road. The officers will have to buy their own adapters out of their uniform allowance. The officers also buy their own helmets and gear.

Selectman Lindquist made a motion to add lights and radio connection to come out of the detail fund. Selectman Bennett seconded the motion. The motion passed unanimously.

New Business

HAVEN Presentation – Debra Altshiller, a representative of HAVEN (formerly known as SASS and A Safe Place), has been in existence for 35 years. Over the last year, seventeen people from Hampstead received free and confidential services. The organization promotes violence prevention. HAVEN operates an emergency shelter, 24/7 crisis support, safety planning, free 911 cellphones, and emergency food, shelter and education for victims of violence. "Safe Kids, Strong Teens" is a program to help educate and support children by helping them to identify abuse. The agency is asking for level funding in the amount of \$3,070. This is the combined funding of both SASS and A Safe Place.

CASA Presentation – Don Reese advised that children who are abused and neglected are provided with a Court Appointed Special Advocate. There are 1,300 affected children but only 1,100 have advocates. There are 440 Guardian Ad Litem and because of the nature of the work they only last about 4 years. CASA is requesting \$500 from Hampstead, which has already been supported by both the Board of Selectmen and the Budget Committee. CASA serves the best interest of the children, and volunteers are always needed.

Community Caregivers – Cindee Tanuma has been with Community Caregivers since 2004. The agency was established in 1988. The purpose is to keep the elderly as independent as possible. Volunteers help those in need with transportation, grocery shopping, respite care, household chores and light maintenance as well as help with isolation issues. There is also a loaner's closet for medical supplies. More volunteers are needed due to the aging population in Hampstead. Community Caregivers should also be contacted if a loved one's needs aren't being met. This program is mutually beneficial in that it is rewarding to the volunteer, too. Ms. Tanuma requested level funding at \$7,000.

Old Business

There was none for discussion

Liaison Reports

Chairman Murphy

No update

Selectman Lindquist

No update

Selectman Bennett

No update

AA Report:

Documents that need to be signed

Fairpoint sent a petition and license for the installation of three telephone poles along Holiday Lane. Every few years this comes up and the Board needs to sign the Petition in for Fairpoint.

Chairman Murphy made a motion to enter into a petition and license agreement with Fairpoint for three telephone poles on Holiday Lane. Selectman Lindquist seconded the motion. The motion passes unanimously.

A commitment letter for the next Household Hazardous Waste collection is being sought by the Town of Chester. This is required in order to request the HHW grant for next Fall. The Board signed the commitment letter.

Fire Protection

Inspector Will Warnock had outlined additional fire protection equipment to be installed in select town-owned buildings. The work has been completed. The Fire Department paid for those changes.

Phone Line Issue

There are some telephone issues at the Town Offices whereby calls are dropped from one line in particular. Contractors have been in the office to take a look at the problem but it has not been isolated yet. It is hopeful that this can be resolved sometime this week. The vendor of the phone system may meet with the vendor who installed the fire protection equipment to find some resolution.

Town Reports

The printing company is working on the Town Report this week. Copies will be delivered by the due date, which is March 2nd.

Minutes

The Selectmen's meeting minutes of January 11th, 13th and 25th, 2016, have been signed by the Selectmen and are ready for approval at this time. There are several non-public meeting minutes that need to be reviewed as well.

Selectman Lindquist motioned to approve the minutes of January 11, 13th and 25th, 2016, as amended. The motion was seconded by Selectman Bennett. The motion passed unanimously.

Activity Log

Activity log was reviewed and updates given. Item number 2. LED streetlights – a vendor(s) will need to be contacted to determine a cost savings analysis. As an alternative, communities that already have LED streetlights can be contacted to determine the approximate payback period. Item number 9. Electronic filing of documents – The RSA regarding records retention was given to the Selectmen. In summary, any record that is to be kept 10 or more years must be kept in paper form. Chairman Murphy explained that he was interested in electronic storage for three reasons: data search and retrieval, security and storage costs. Security measures that are already in place were brought up. The Town does not have any costs associated with storage. Data search and retrieval might or might not be beneficial depending upon each departments needs and state laws regarding records. Chairman Murphy requested that contact be made with the legal department of NHMA for clarification.

Re- Appointments/Appointments

Call for candidates:

- Ordway Park, full members and alternates – monthly meeting
- Recycling and Waste Disposal Committee – monthly meeting
- Recreation Commission, alternate member – monthly meetings
- Trustees of the Trust Funds, alternate members – meetings as needed
- Zoning Board of Adjustment, alternate member – monthly meeting

Correspondence

There was none.

Visitors Comments

There was none

Selectman Lindquist motioned to enter into a nonpublic session under RSA 91A: 3 II (b) hiring. The motion was seconded by Selectman Bennett.

Roll Call Vote: Selectman Bennett- yes, Selectman Lindquist - yes and Chairman Murphy- yes.

There was a discussion concerning the five applicants, three of whom will be interviewed for the position. Interviews will be scheduled for February 29th starting at 7pm.

Selectman Lindquist motioned to come out of nonpublic session at 8:30 pm under RSA 91A: 3 II (b) hiring matters. The motion was seconded by Selectman Bennett.

Roll Call Vote: Selectman Bennett- yes, Selectman Lindquist - yes and Chairman Murphy- yes.

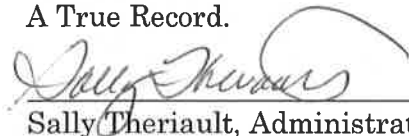
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Selectman Lindquist motioned to adjourn at 8:35 pm. Selectman Bennett seconded the motion. The motion passed unanimously.

A True Record.




Sally Theriault, Administrative Assistant

Approved By:



Sean P. Murphy, Chairman



Priscilla R. Lindquist, Selectman

Chad R. Bennett, Selectman